

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 03-50

WHEREAS, the Central Texas Regional Mobility Authority ("CTRMA") is empowered to procure such goods and services as it deems necessary to assist with its operations and to study and develop potential turnpike projects; and

WHEREAS, close scrutiny of CTRMA expenditures for goods and services, including those related to project development, is the responsibility of the Board of Directors and its designees through procedures the board may implement; and

WHEREAS, as the CTRMA prepares to spend significant sums of money in pursuit of the development of its initial project it is appropriate to modify the oversight procedures which have been utilized to date; and

WHEREAS, toward that end the Chairman of the Board has appointed an Interim Budget Committee, comprised of Directors Bob Bennett, Henry Gilmore and Mike Robinson, to develop and implement appropriate oversight procedures; and

WHEREAS, the Interim Budget Committee directed the interim Executive Director to develop a recommendation of procedures to be implemented as additional oversight measures; and

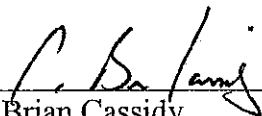
WHEREAS, Mr. Weaver has developed, and the Interim Budget Committee has approved, the procedures described in the memorandum attached as Exhibit A, for review, approval, and oversight of CTRMA expenditures; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors authorizes and approves of the implementation of the procedures identified in Exhibit A for the review, approval, and oversight of CTRMA expenditures.

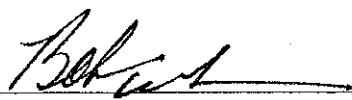
Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 24th day of September, 2003.

Submitted and reviewed by:

Approved:



C. Brian Cassidy
General Counsel for the Central
Texas Regional Mobility Authority



Bob Tesch
Chairman, Board of Directors
Resolution Number 03-50
Date Passed 9/24/03

Memorandum

To: CTRMA Board of Directors
cc: Mike Swayze, Michael J. Weaver
From: Interim Budget Committee
Regarding: CTRMA Interim Budget Committee Recommendations
Date: September 19, 2003

The Interim Budget Committee has developed a set of recommendations related to work authorizations and invoice and payment procedures.

We believe that these procedures will complement the existing level of responsibility and accountability already in place. The Interim Budget Committee will also serve as the Invoice Review Committee. This dual role and proposed procedures will probably change once the Executive Director is in place. Last, the Interim Budget Committee is also preparing to develop a draft operating budget. Again, we will build on the "checks and balance" budget already put in place by Mike Swayze and Mike Weaver to prepare this draft.

RECOMMENDATION

1. The Board should have significant input into the approval of contracts, including scope and budget.
2. Once a contract is approved, work authorization(s) will be written for all or significant portions of the work and budget specified in the contract. Work authorizations will be approved by the Executive Director and the Executive Committee.
3. Invoices, detailing monthly charges and accompanied by a written progress report, will be reviewed by the Executive Director. This review will assure that the work being billed was authorized; the specified work was completed; and, that the charges (including hourly rates and number of hours) comply with both the work authorization and the approved contract budget.
4. The Interim Budget Committee will also serve as an "invoice review committee." As such, the Interim Budget Committee will review and approve all invoices authorized and provided by the Executive Director.

5. The monthly Board Meeting agenda will include a new agenda item: Authorize Monthly Disbursement Report. The monthly disbursement report would be a list of all invoices/charges authorized by the Interim Budget Committee. This report would be reviewed and approved by the entire Board. After approval, checks would be cut and distributed.

6. In order to manage consultant costs and insure that there are not excessive consultant requests for additional services all Board requests to CTRMA outside consultants should be directed through the Executive Director.